



**OFFICE OF DIRECTOR HOSTELS
TELANGANA MAHILA VISWAVIDYALAYAM
Koti, Hyderabad-095**

Fix your latest passport
photo

**UG STUDENT'S APPLICATION FORM
FOR HOSTEL ADMISSION (FRESH APPLICATION)
2024-2025**

(to be filled by UG third semester students)

1. College Name

TELANGANA MAHILA VISWAVIDYALAYAM

Course

Subjects

Roll number

2. Personal details

Full name (in block letters)

Father's name

Mother's name

Guardian's name (when both parents are
not alive)

Profession of Father / Guardian as the case
may be (if in service, designation and
office)

Annual income of Father / Guardian

3. Communication Address

House No. / Flat No.

Village / Town / City

Mandal / District

State / Nationality

Mobile / email ID

Distance (km)

Category / group / sub-caste

Vegetarian / Non-vegetarian

Date of Birth as given in SSC certificate
(DD/MM/YYYY)

SSC Hall Ticket Number

Aadhaar Card Number

Can you pay the Hostel charges every month regularly as paying boarder in time	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If you have applied for any scholarship, mention the category	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you vaccinated?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you admitted in Self-finance course?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Do you have any previous ailments / medical condition if any (submit copies for the same) along with blood group	YES <input type="checkbox"/>	NO <input type="checkbox"/>

(To be signed by Father / Guardian)

I agree that the Applicant, who is my daughter / ward may be admitted to the University hostel. I shall be responsible for the payment of all fees, hostel mess charges and other charges. I shall be responsible for her conduct and good behaviour while she is a Boarder of the University Hostels.

Date:

Signature of Father / Guardian
Mobile No.

I promise to abide by the rules and regulations in force of the University / UG Hostels & Messes, TMV. I further promise to vacate the hostel during the Terminal holidays and at any time if ordered to do so by the Special Officer / Principal / Director Hostels, TMV.

I also declare that the statements I have made in this application form if true and correct. My application form and hostel admission can be canceled in case found untrue.

Date:

Signature of the Applicant

(For the Office use only)

Whether the applicant has been given Hostel admission? Granted Not granted

Course

Subjects

College Admission No.

Hostel allotted

Old Hostel / New Hostel

Room No.

Mess No.

Assistant Registrar, TMV

Warden, TMV

Director Hostels, TMV



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**DOCUMENTS TO BE ENCLOSED
(for the counselling by the Applicant - UG Fresh Hostel Admission)
Academic year 2024-2025**

1. Completely filled-in Application form downloaded from the University website
2. Original Distance Certificate issued by District Revenue Officer or by Roads & Buildings Department, Government of Telangana or RTC
3. Receipt for the payment of processing fee Rs. 600 (non-refundable) paid using QR code
4. Copy of Admit card (College Identity Card)
5. Copy of Caste Certificate issued by Mandal Revenue Officer
6. Copy of latest Income Certificate issued by Mandal Revenue Officer
7. Latest passport size photos – 4 no.s
8. Copy of Aadhaar card

NOTE

- Hostel admission will be given to the students belonging to SC/ST/LBC/EPP categories only on submission of scholarship form along with necessary certificates.
- The EPP/Minority & PHC scholarship will be sanctioned towards given by the Government to the University hence there is no guarantee for sanctioning of the scholarship to EPP boarders
- Difference of amount, if any, between scholarship and Mess charges will not be paid to the boarder and will be sent back to the Government department / Welfare organization which sanctioned the scholarship.
- If the money received as scholarship is less than the actual amount of money incurred on Mess and establishment charges, the difference should be paid by each boarder every month.
- One should not claim more than one Scholarship / Fellowship in one academic year including PHC students
- **MANDATORY:** The Office of Director Hostels, TMV will not be held responsible for claiming the Fellowships / Scholarship from the various State & Central Government Welfare Departments viz., SC, ST, LBC, EPP, Minority & Physically handicap / Differently abled, etc., of those who have not registered and not renewed the fellowship/scholarships in time since they have adopted the **Online** system. The Fellowship / Scholarships shall be adjusted against the Mess Dues, the Deposit will be refunded after completion of the course.

Signature of Boarder



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**UNDERTAKING BY THE PARENT / GUARDIAN OF BOARDERS
UG HOSTELS & MESSES, TMV
2024-2025**

I, _____, father / mother / guardian of
Ms. _____ of BA / B Com / B Sc / BBA with subjects
_____ and roll number _____

have read the terms of above undertaking and understand that the above rules are for my ward's benefit and improvement. I also understand that if she fails to comply with these terms, she will be liable for suitable action as per University rules and Law. I undertake that she will strictly follow the above terms and conditions

Father/guardian signature

Mother's signature

Name of Father / Guardian

Name of Mother

Designation of Father / Guardian

Designation of Mother

Contact No. _____

Contact No. _____

Address for Correspondence

Signature of Boarder

Signature of Warden



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**UNDERTAKING BY THE BOARDERS
UG HOSTELS & MESSES, TMV
2024-2025**

I, Ms. _____ bearing Roll No. _____ studying II / III year
_____ course shall abide by the following rules and regulations and shall solemnly promise that:

1. I shall obey the rules and regulations of the UG Hostels & Messes and any amendments thereof in word.
2. I shall at all times maintain the discipline and decorum of the UG Hostels & Messes.
3. I shall preserve, tend and safeguard the property of the hostel, and shall not knowingly or otherwise destroy, damage, or deface UG Hostel property.
4. I shall keep my room and the common grounds of the hostel clean and tidy at all times and will make it available for inspection as and when required.
5. I shall wear an attire / dress which is decent, presentable and dignified inside the UG Hostel premises.
6. I shall not enter the dining hall with hair kept loose and maintain discipline while having breakfast/lunch/dinner. I shall abide by the timings of the dining hall.
7. I shall not waste food / drinking water during my stay at the hostel. I shall use water carefully and judiciously for daily activities too.
8. I shall respect the kitchen staff and other hostel staff for preparing and serving food to me and maintaining my room neat and clean.
9. I shall take up the mess duty and other responsibilities if given and execute to the satisfaction of my seniors and concerned authorities.
10. I understand that ragging is strictly prohibited and is an offence. Any involvement will lead to my immediate termination from the university.
11. I understand that use of any addictive substance like tobacco, alcohol, narcotic or sedative drugs, etc., is strictly prohibited in the hostel / Institute. I will be liable for any disciplinary action for indulgence in such activity, viz., smoking, consumption of alcoholic drinks or any other intoxicating substance in the

hostel and university premises and found under its influence at any point of time /place during my studies in the university.

12. I shall give full details of my health history to the concerned authorities in case of any history of surgery / medical operation / ailments / allergies and the medication taken. I shall give the details of any health issues / communicable / infectious diseases to the concerned to prevent the spread of the same to fellow boarders at the Hostels.
13. I will maintain my valuables in my own custody. The hostel management is not responsible for any loss or damage.
14. I agree that no entry or exit will be made by me at any time from the hostel without Gate Pass and prior information to the concerned authorities. I shall produce the Gate Pass at the security at entry and exit from the hostel.
15. I understand that prior permission (in the form of a handwritten letter duly signed by Director (Hostels) / Wardens / any other competent authority) has to be obtained to visit outside campus for bonafide purpose; I will be solely responsible for my safety and protection during my departure and return to the university. In case I leave the hostel without prior permission, university can initiate the disciplinary action against me and university authorities are not responsible for my safety.
16. In the event, when I take a leave (with permission) to visit hometown or other places, I will be solely responsible for my safety and protection during my departure and return to the Institute.
17. In the event of my parents / guardians or relatives are visiting me, I will inform the Warden in advance and access / contact with them, meeting in the hostel or going out for local visit will be with the consent of the Competent Authority / Warden / Director Hostels (Written permission).
18. I understand that no friends or outsiders are allowed in the hostel premises. In case sibling / relative if found residing in the hostel, any such visit will be seen as a serious misconduct, inviting penalty.
19. I shall board personal vehicle belonging to me and/or booked private vehicles (cabs, auto, etc) outside the premises of the Hostels. In case of any emergency, the concerned authorities will be informed for any kind of assistance. No arguments / discussions by me or by my family members will be indulged in for allowing the vehicles into hostel premises.
20. In case of enrolment in any Coaching Institute for coaching / training / sports classes, the coaching institute identity card and details of enrolment along with the address of the Institute will be provided to

the office of Director (Hostels). The identity card will be produced whenever asked at the entry / exit at the entrance of the university.

21. I will play a proactive role as a student and suggestions / feedback for improvement or any concerns about aspects of hostel life will be brought to the notice of hostel incharge immediately.
22. I will strive to play a proactive role in maintaining cordial & harmonious relations with all, group, individual and authorities on the campus. I understand that the university observes a non-negotiable stand with regard to issues of caste, creed and communal harmony.
23. I understand that my involvement in any unacceptable behavior under the code of conduct and above and any violation of hostel rules will lead to my immediate expulsion from the hostel / university.
24. I will not change my allotted room without permission from the authority.
25. I shall strictly observe and abide by the code of conduct at the Hostels & Messes.

Boarder's Signature & Date: _____

Roll No. _____ Class & Subjects _____

Contact No. _____ Mess No. _____ Room No. _____

Signature of Warden

Signature of Director Hostels